



Minutes for September 18, 2012

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

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Selectmen's Meeting Minutes
Tuesday, September 18, 2012
Room 201, Town Hall
Time: 7:00 pm

Present: Chairman Dawn Capello, Selectman Brendon Chetwynd, Selectman David Gavin, Selectman Mick Hurrey and Town Administrator, Michael Sullivan and Becky Mosca. Absent Selectman James Buscemi.

Pledge of Allegiance

Public Discussion

Maynard Police Sergeant Michael Noble comment to Board that the (Sergeant to Chief) to work into the position of chief in the past has had no problem. So, why wasn't he notified about any changes this time to the process and why the change that sergeants did not have a chance to be interviewed? Chair Capello said the qualifications had not changed during the process despite rumors.

"I want you to feel good about your position in Maynard in the future"

Appointment of Police Chief, Chief Mark Dubois

Assist Town Clerk, Cathy Berard swore Chief Mark Dubois in as the new Chief.

Appointment of Firefighter Angela Lawless

Assist Town Clerk, Cathy Berard swore Maynard Firefighter Angela Lawless in as the new Firefighter.

Service Anniversary for Mark Tomyl 20 years of service to the Town of Maynard.

Board of Selectmen read service acknowledgement to Maynard firefighter Mark Tomyl.

Service award

Town of Maynard

Given this 18th day of September, the Town of Maynard awards this service award in recognition of your Twenty Years of exemplary accomplishments and dedication to the Maynard Fire Department.

MARK TOMYL

Motion made by Selectman Hurrey to approve the minute for the September 4, 2012 meeting. Second by Selectman Chetwynd. Vote 4-0. **Motion approved.**

List of Correspondences

- a) Facilities Department, Monthly report, August 2012
- b) Fire Department, Monthly report, August 2012
- c) Treasurer / Collector Monthly Report, August 2012
- d) Letter to Civil Service Unit dated Sept 11, 2012
- e) Letter from Main Street Liquors dated August 25, 2012
- f) MAPC, Professional Technical Planning Assistance dated August 15, 2012
- g) Email from Senator Jamie Eldridge
- h) Maynard Business Alliance, Membership Application
- i) Event for Doug Robinson

Motion made by Selectman Gavin to approve the list of correspondences as shown. Second by Selectman Hurrey. Vote 4-0. **Motion approved.**

Consent Agenda

- a) One Day License Maynard Fest – Pleasant Café Beer & Wine
- b) One Day License Maynard Fest – Halfway Café Beer & Wine
- c) One Day Block Part, Chandler / Elmwood Street, October 6, 2012

Motion made by Selectman Chetwynd to approve the consent agenda as shown. Second by Selectman Hurrey. Vote 4-0. **Motion approved.**

Clock Tower Licenses (2) Clock Tower & Lily Friedman (1), Acton Boxboro Friends of Music (1).

Motion made by Selectman Chetwynd to approve the One-Day license at 8 Clock Tower for Lily Friedman, Bar Mitzvah being held at the Clock Works Café' on November 12, 2012. From 7:00 pm until 11:00 pm. Second by Selectman Gavin. Vote 4-0. Motion approved.

Motion made by Selectman Chetwynd to approve the One-Day license at 8 Clock Tower for Acton Boxboro Friends of Music fundraiser. The event will be held on October 13, 2012 from 7:00 pm until 11:00 pm. Second by Selectman Gavin. Vote 4-0. Motion approved.

Abatement I.D. # 378-1 approved by Timothy Mullally, DPW.

Motion made by Selectman Chetwynd to approve I.D. # 378-1 for \$21.80 customer billed twice for water. Second by Selectman Gavin. Vote 4-0. Motion approved.

Remove Water Restriction BOS had added back on May 1, 2012. Approved by Timothy Mullally, DPW.

Motion made by Selectman Chetwynd to approve the removal of the level 3 water restriction from May 1, 2012. Second by Selectman Hurrey. Vote 4-0. Motion approved.

Revolving Fund Increase for Plumbing Inspector.

Motion made by Selectman Chetwynd to approve the revolving fund increase for the plumbing inspector account fund 3020.0243.511002 limit was \$20,000.00 new limit is \$45,000.00 for fy2013. Second by Selectman Hurrey. Vote 4-0. Motion approved.

CPA Proposal discussion for BOS proposal.

- **Veteran housing**
- **Tobin Park**
- **Master Plan at School campus**
- **Memorial Park**

TA will work with Chair and write applications to submit to CPC.

Updates on Job Postings

- a) Police Chief, hired Mark Dubois, start date. **October 1, 2012 start date.**
- b) Town Accountant, job posted with MMA, final date for applications is September 10, 2012. ATA, Kevin Sweet and team will interview candidates. Plan for a start date is October 15, 2012.

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- c) DPW Superintendent, Interim Strategy. BOS signed MOA agreement for (3) DPW employees for \$30 per day on the job. TA, Mike Sullivan and Sel. Hurrey will finalize the job description for posting.

Special Town Meeting

Motion made by Selectman Chetwynd to approve the request for a Special Town Meeting on Tuesday, October 16, 2012 at 7:00 pm here at Town Hall in Room 101 in the Lower level. Second by Selectman Gavin. Vote 4-0. Motion approved.

Date set: October 16, 2012 (Tuesday)

Time: 7:00 PM

Place: Town Hall, Room 101

EPG Solar update

Addendum to the contract: The change is the way the net meters work. It means the Town will receive about \$68000.00 more over the 10-year period.

Town Administrator's Report

- **Police Chief Search**
- **Solar Array update, amendment**
- **MAPC Regional Transportation Initiative (CIC Grant)**
- **TCS of America: audit of telecommunications**
- **Maynard Country Club Re-use Committee;**
- **Maynard Contributory Retirement Board**
- **Reo/Coolidge**
- **Software Permits & license for Municipal Services**
- **MASS Development**

Old/New business

Selectman Gavin reported that the retirement party was X-Chief Corcoran was well attended and wanted to send his thanks to the committee that put the party on. The MBA event for the Sip & Stroll in December. He is hearing news around town about this lighting and choir's event for the town. Business meeting in late September for the upcoming budget. Trends and process.

Selectman Chetwynd comment, add the budget for FY14 on the agenda October 2nd meeting. Budget Sub-Committee. Send all comments to Chair Dawn Capello. Charter update- Per legal counsel, time line – issue we need final to Town Clerk 6 months before annual town meeting, BOS needs to hold Public hearing regarding the new charter.

Selectman Hurrey comments, glad to hear about the Sip & Stroll tree lighting and that the school music department is in contact with the MBA
Can we use the connect CTY for the Oktoberfest event?

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Trends, request to make sure we have a process in place so that the issue doesn't happen again

Chair Capello, comments survey from the Maynard Community Life Center has a survey that is in process to be mailed out to every household. They want the town's feedback.

Request to the Department Staff, would like to see monthly reports from:

All Departments,

Please include, Steve Woods

Town Accountant and Assessors Office.

BOS needs to work on the Town Administrators contract.

Adjourn

Motion to adjourn made by Selection Chetwynd. Second by Selectman Gavin. Vote 4-0.

Motion approved.

Time: 10:00 pm

Approved: _____

Date:

Selectman, Chetwynd, Clerk

Initials: BJM